

SAWNEE ASSOCIATION OF THE ARTS – ART CLASS/WORKSHOP PAYMENT POLICY

Classes and Workshops:

Upon registering for a class or workshop, a complete material list (If applicable) and class information page will be available to print. An email reminder will be sent approximately one week prior to class. Each instructor will contact you prior to class to answer any questions.

Each class/workshop will have a minimum/maximum number of students. The Instructor may, at their discretion, cancel a class if the minimum number of students has not been met.

Class and Workshop Fees:

Full payment is required at the time of registration.

Class and Workshop Cancellations:

Class/Workshop fees are refundable if a cancellation request is made at least 30 days prior to the class start date **minus a \$15 processing fee**. Class/Workshop fees are non-refundable if cancelled within 30 days prior to start date. ***Note** – Refunds will be made by check and may take up to two weeks to process. Please contact SAA at SawneeArt@gmail.com or by calling 678-936-6422 to request a cancellation or any questions.

Specialty Workshops/Master Class Policies and Procedures:

Specialty Workshops/Master Classes is a unique opportunity to study with a modern master, a professional artist that is sharing their expertise with devoted students. All skill levels are welcome to attend, unless ^(SEP)indicated otherwise in the workshop/class description. It is assumed that students enrolled in a Specialty Workshop/Master Class will have a basic understanding of the rudiments of the medium.

Specialty Workshops/Master Class Deposits:

A non-refundable deposit of one-half the total enrollment fee is required at the time of registration to secure a place in the class if it is more than 30 days prior to the start date. If the master class is less than 30 days to the start date, the full, nonrefundable payment is due.

Specialty Workshops/Master Class Balance:

The balance is due one (1) month prior to the class start date. SAA will send an e-mail reminder one month prior to the start date.

Cancellations by the Instructor or SAA:

Payments will be fully refunded by check or student will be allowed to transfer to another class. Cancellations by the instructor or SAA may happen if class minimums are not met, inclement weather, or unforeseen circumstances.

Questions:

Please contact the Sawnee Association of the Arts by calling 678-936-6422 or email us at SawneeArt@gmail.com.

SAWNEE ASSOCIATION OF THE ARTS AND ALL OUR TALENTED INSTRUCTORS WISH TO THANK YOU FOR YOUR SUPPORT!